

# **SOUTHWEST WASHINGTON FAIR ASSOCIATION**

Bylaws

Revised and Adopted: July 10, 2007

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## **ARTICLE I – NAME**

The name of this organization shall be the "Southwest Washington Fair Association" and may be hereinafter referred to as "Fair Association."

## **ARTICLE II - PURPOSE**

The purpose of the Southwest Washington Fair Association is to enhance the Southwest Washington Fair event.

## **ARTICLE III – LOCATION**

The headquarters of the Fair Association shall be on the premises of the Southwest Washington Fairgrounds.

## **ARTICLE IV – MEMBERSHIP**

Section 1: Membership. Fair Association membership may be held by any person, association, club, lodge, or business organization which is interested in the purpose of this organization and its successes as set forth in Article II.

Section 2: Method of Representation of Organizations. Any organization desiring membership in the Fair Association may elect or designate one of its members as its official representative to the Fair Association. Each organization may have only one representative and one vote in the Fair Association. Organization representatives are to serve until their successors are elected by the organization they represent.

Section 3: Methods of Obtaining Membership: Any organization or person may become a member of the Fair Association by payment of the annual dues to the Secretary of said Association. Dues are payable by October 31. Any member who fails to renew his/her membership by tendering his/her dues within forty-five (45) days of the due date shall be removed from the voting list for that calendar year.

Section 4: Life Members. Any person or organization who is a member of the Fair Association may obtain a life membership. Life membership dues shall be set and payable at the October Fair Association meeting for the ensuing year. No special privileges will be granted to life members.

Section 5: Honorary Members. Honorary membership may be conferred by the Fair Association as recognition for outstanding service to the Southwest Washington Fair. No special privileges will be granted to honorary members.

Section 6: Dues. Annual Fair Association dues, both individual and organizational membership, shall be set and payable at the October Fair Association meeting for the ensuing year. Dues derived from membership and fund raisers are separate from the County or Fair funds. They are used at the discretion of the Fair Association.

## ARTICLE V – EXECUTIVE OFFICERS

Section 1: Nominations and Elections. Nominations for Officers shall be made from the floor by a Fair Association member at the November meeting. Nominees must be Fair Association members.

Section 2: Executive Officers. At the December meeting the Association shall select from their group a President, a Vice-President, a Secretary and a Treasurer. Each to hold office for one year or until a successor is elected. The Executive Officers shall act as a Board of Directors.

Section 3: Standing Committees. The Fair Association shall have the following standing committees: Financial/Budget, Fundraising, Social, and Association Booth.

Section 4: Attendance at Meetings. If an officer fails to attend three (3) meetings during his/her term of office without a valid reason, the President can recommend termination to the Fair Association, more specifically as defined in Robert's Rules of Order.

## ARTICLE VI – MEETINGS

Section 1: Fair Association Annual Meeting. The Fair Association shall hold an annual meeting in December. The purpose of the annual meeting is the election of its officers.

Section 2: Fair Association Meetings. The Association shall schedule at least one (1) meeting per calendar month. Additional or special meetings may be called by the President.

Section 3: Time and Place of Meetings. The time and place of meetings shall be arranged by the Fair Association

Section 4: Notice of Meetings.

A. The Secretary shall send a written notice of the annual Fair Association meeting and special meetings electronically mailed or by United States Postal Service at least five (5) days before the date of such meetings. Notices shall state starting time, place and purpose of each meeting.



B. The regular meeting of the Fair Association shall be the second Tuesday of each month.

Section 5: Quorum and Voting.

A. The number of paid Fair Association members at a scheduled meeting shall constitute a quorum.

B. Voting: Paid members who have previously attended two Association meetings in the current business year will be eligible to vote.

Section 6: Absentee Ballots. Voting by mail for officers shall be allowed due to uncontrolled circumstances. Members must request a ballot two (2) weeks in advance of the election from the secretary. The ballot must be submitted in two (2) envelopes; the inner envelope must be signed and sealed. The ballot must be submitted to the secretary in time to be opened and counted at the December meeting.

Section 7: Conduct of meetings. Meetings of the Fair Association shall be conducted and governed by Robert's Rules of Order. (Exception: Article VI, Section 5, Items A and B.)

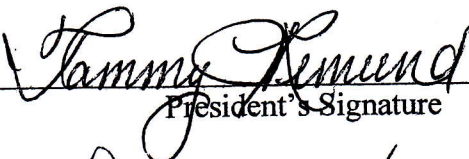
Section 8: Business Year. The business year for the Fair Association shall run from January 1 through December 31.

**ARTICLE VII – DISSOLUTION OF FAIR ASSOCIATION**

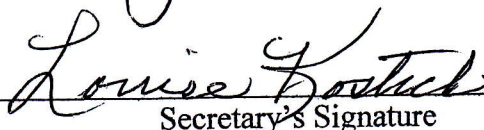
In case of dissolution of the Southwest Washington Fair Association, all funds will be donated to the Lewis County 4-H Council and District 3 Association of Agriculture Educators.

**ARTICLE VIII – AMENDMENTS**

The Bylaws may be amended at a meeting of the Fair Association. Written notice stating the nature of the amendment will be mailed to paid Fair Association members ten (10) days prior to the meeting. Paid members who have previously attended two (2) prior Fair Association meetings will be eligible to vote.

  
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President's Signature

9/11/07  
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Date

  
\_\_\_\_\_  
Secretary's Signature

9/11/07  
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Date