



Theme:

"Touch of Country"

EXHIBITOR HANDBOOK

2018 Online Edition

OPEN CLASS





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A QUICK GUIDE FOR FIRST TIME EXHIBITORS

Q: *Who can enter exhibits?*

A: Anyone may enter exhibits in the fair. Check each department listing for details specific for that department. Some departments are limited due to space and staffing.

Q: *What does it cost to enter?*

A: Entry fees vary by department; see complete listing of entry fees on page 4. Check each department listing for entry times. Fees are paid at the time of online entry using the Southwest Washington Fair online registration system (<http://southwestwashingtonfair.org/exhibits/entries/open-class-entries/>).

Q: *Can I enter exhibits in more than one department?*

A: An individual item can only be entered in one department and most departments limit the number of entries from any one individual. Individuals are not, however, limited to the number of departments in which they may submit entries. Each department requires an individual entry form.

Q: *How far in advance must I enter an exhibit?*

A: Deadlines vary for individual departments. Although livestock deadlines are throughout the summer, most non-livestock exhibit deadlines are one to seven days before the start of the fair. Refer to individual department listings. Entries are made using the Southwest Washington Fair online registration system (<http://southwestwashingtonfair.org/exhibits/entries/open-class-entries/>).

Q: *What types of prizes/awards can I win?*

A: The types of awards/prizes vary by department. Although some departments give nominal cash premiums and trophies, all departments award ribbons.

Q: *How are the exhibits judged?*

A: Exhibits are judged on their appearance, quality, color, and all other attributes normally associated with this type of exhibit. The judging is done by experienced judges, who are specialized in that particular field.

Q: *Whom do I call if I have questions?*

A: Most department listings include the name and telephone number of the Superintendent involved in that department. They would be happy to answer your questions. If you are unable to reach them, call the Southwest Washington Fair Office at 360-740-1495.

Q: *What do I do when I bring my exhibit to the fairgrounds?*

A: All exhibits should be taken to the appropriate building; at that point you will receive help from the "Department Superintendent". All buildings will be visibly marked. Prior to entry day, complete your entries using the Southwest Washington Fair online registration system (<http://southwestwashingtonfair.org/exhibits/entries/open-class-entries/>). Please bring a copy of your confirmation e-mail with you on entry day.

Q: *I would like to volunteer at the fair, who do I contact?*

A: It takes hundreds of volunteers to put on a fair every year. Whether you have a specific area of interest or just want to help out any way that you can, call the Southwest Washington Fair Office at 360-740-1495. We will be delighted to match you with one of the areas that we need help in.

2018 SOUTHWEST WASHINGTON FAIR



A DIVISION OF LEWIS COUNTY
CENTRAL SERVICES

2018 FAIR THEME

“Touch of Country”

EXHIBITOR’S HANDBOOK

The Exhibitor’s Handbook is the official operational standard of the Southwest Washington Fair. You can also find it on our website at: <http://southwestwashingtonfair.org/exhibits/entries/>. Listed within are: conditions of exhibits, identification and responsible person, general fair rules and policy, and listing of awards and prizes.

AIMS AND PURPOSES OF SOUTHWEST WASHINGTON FAIR



AUTHORIZATION

RCW 15.76.100 – Declaration of public interest – Allocation of state funds authorized. It is hereby declared that it is in the public interest to hold agricultural fairs, including the exhibition of livestock and agricultural produce of all kinds, as well as related arts and manufactures; including products of the farm home and educational contest, displays, and demonstrations designed to train youth and to promote the welfare of farm people and rural living. Fairs qualifying hereunder shall be eligible for allocations from the state fair fund and for capital funding when appropriated to the department of agriculture, as provided in this chapter. [2012 c 221 § 1; 1961 c 61 § 1.]

GENERAL RULES

The Southwest Washington Fair is the official Fair of Lewis County. It is the objective of the Fair to provide quality competition, and a diversified program. The Southwest Washington Fair encourages participation of competitive exhibits; however, when limitations of space, facilities, and time occur, priorities will be set according to: 1. Area residency, 2. Previous participation, 3. Quality and diversity of exhibit.

The management reserves the final and absolute right to alter, interpret, or change the rules and regulations as may become necessary; also to determine all matters, questions, and differences that may arise in or out of an incident at the Fair without notification to the public.

Management also reserves the right to remove any exhibitor not complying with Fair rules and policy.

NOTE: If you need special assistance with entering your projects please call the Fair Office at 360-740-1495.

COUNTY COMMISSIONERS

Edna Fund, District #1
Bobby Jackson, District #2

Centralia
Chehalis

Gary Stamper, District #3

Packwood

CENTRAL SERVICES DIRECTOR

Steve Walton, Director

FAIR MANAGEMENT AND STAFF

Tamara Hayes, Fair & Events Manager
Pat Slusher, Marketing Specialist
Aimee Gerard, Customer Service Representative

FAIR FACILITIES STAFF

Rick Brooks, Maintenance Tech I
, Interim Event Tech/Caretaker

FAIR DEPARTMENTS AND SUPERINTENDENTS

Agriculture	Mary Jo Christensen
Art, Junior & Senior	Barb Tippery
Bale of Hay	John Raupp
Beef	Eric Richardson
Boer Goat	Shirley Hasbrouck
Dairy Cattle	Joel Rhodes
Dairy Goats	Julie Pirtle
Floral	Nancy Palmer
4-H, Livestock	Elaine Hamrick
4-H, Small Animal	Julie Sennes
4-H, Still Life	LeAnna McMahan
4-H, Horses	Pat McLaughlin & Anne Hamilton
FFA	Lloyd Walker
Granges	John Schaefer
HASC	Jann Hayden
Hobbies & Crafts	Shirley Sharp
Home Arts	Kathleen Ament
Photography	Jim Thode
Pigeons	Mike Dooms
Poultry	Mike Dooms & Mark Dooms
Pygmy Goats	Stephanie Axelson
Sheep	Shirley Hasbrouck
Wildlife	Curtis & Jean Pannkuk

COMMERCIAL EXHIBITORS

All commercial space is assigned by contract through the Fair Office. Contracts specify exact rules, regulations, and payment deadlines. Commercial application packets are available from the Fair Office.

LIVESTOCK EXHIBITORS

Show rules and operations are established by each department. Fair management reminds animal exhibitors good showmanship includes public education, cooperation, and herdsmanship. The Fair’s minimum health requirements are the same as the recommended minimum health requirements by the State Veterinarian. The Fair Veterinarian will have the final say on the animal’s health, ability to be shown, and fairgrounds livestock health requirements.

NOTE: As of 2018, the Department of Agriculture no longer issues fairs a blanket permit for out-of-state exhibitor’s use. As an out-of-state exhibitor or your veterinarian need to contact the Department of Agriculture for any permit number used on the certificate of veterinary inspections. Per Department of Agriculture call 360-902-1878 M-F 8-5, after hours and weekends call 1-800-942-1035 or go to their web page at <http://fortress.agr.gov/apps/EntryPermits/>

- Identification of animals, breeds, farm, etc. is good for all.
- Cooperation with other exhibitors and superintendent.
- Good herdsmanship creates a pleasant, safe area to view. Public hours are 10 AM to 10 PM Tuesday through Thursday, 10 AM to 11 PM Friday & Saturday, and 10 AM to 7 PM Sunday.
- Honesty and fairness are a part of showmanship. Misrepresentation of ownership, animals, or other acts to discredit or give an advantage may result in forfeiture of entry fees, prizes, and premiums or expulsion from the Southwest Washington Fair.
- Because of crowded conditions and public viewing of animals, only animals being shown are allowed on the fairgrounds.
- The use of alcohol on the Fairgrounds is prohibited. Its use may result in forfeiture of all premiums and future exhibitor status.
- No dogs allowed in the barns.

There may be additional camping spaces available during the Fair. Please check at the Fair Office.

Camping Cancellations

A \$30.00 handling fee is charged on all refunds. If a paid space is cancelled prior to June 29th, a refund may be obtained, minus the \$30.00 handling fee. We are sorry, but we are unable to refund any fees if a space is cancelled after June 29th. Refunds will be mailed within 30 days of the day of cancellation.

Camping Regulations

We provide space for one camping vehicle and one motor vehicle per campsite. Camping may begin Saturday prior to the Fair. Please park your camping vehicle in the corresponding space. We ask that you **not** allow anyone else to camp in your campsite. In order for us to properly patrol and protect our guests, it is important we be aware of who is in each location. If you must cancel, please notify the Fair Office.

Remember to be considerate of your neighbors while camping at the Fair. Please keep your volume down especially in the night and morning hours. The camping areas are patrolled by security and security will report any problems to the Fair Manager. A warning will be issued in this case and camping privileges may be revoked if problems persist. Camping fees are non-refundable under these circumstances.

Water/Electric/Sewage Information

Please Do Not run electrical cords or water hoses beyond your campsite. For the safety of all persons using our campgrounds this policy must be adhered to or camping privileges may be revoked.

The Southwest Washington Fair asks you refrain from excessive power and air conditioning use during your stay with us due to our limited electrical capacity in our camping areas. *Thank you for your cooperation.*

We have no dumping facilities on site. For the health and safety of our guests, we do not allow dumping of any kind of waste onto the ground. There are local portable waste pumping services available for your convenience.

We hope you enjoy your camping experience with us. And remember if you have concerns; please address them to the Fair Office or the Guest Services Booth.

FAIR HOURS & ADMISSION FEES

Tuesday	10 AM – 10 PM
Wednesday	10 AM – 10 PM
Thursday	10 AM – 10 PM
Friday	10 AM – 11 PM
Saturday	10 AM – 11 PM
Sunday	10 AM – 7 PM

Admission tickets and parking passes available at the Southwest Washington Fair Office at 2555 North National Avenue, Chehalis, WA, 98532. 360-740-1495.

**Admission Fees are subject to change without notification.

NOTE: If you need special assistance with entering at the Fair or have questions regarding our facility, please call the Fair Office. We are working to comply with the ADA Legislative Requirements. A limited number of wheel chairs are available. Pre-arrangements are encouraged, 360-740-1495.

WOW AWARD

Purpose: To encourage the Development of Creative, Interesting, and Educational Exhibits.

Division

Still Life

Animal

Prize - Rosette

1st 2nd 3rd

All Fair Departments are eligible for this award.

Judging for the WOW Award will be based on, but not limited to, the following areas:

- | | | |
|--|------------------------------------|---------|
| Creativity | Use of Color | Signage |
| Education | Use of Props | Theme |
| Attractiveness | Exhibits | Other |
| Creating the Fairgoers Interest | Demonstration/Hands On/Interactive | |
| Cooperation among Departments at the Fair. | | |



**DEPARTMENT Q
WILDLIFE BLDG.**

**Superintendents:
Curtis & Jean Pannkuk**

The Wildlife building is a combined effort of natural resource oriented agencies and private organizations to tell the public of issues and efforts in utilizing our resources. Participation is on a voluntary basis, working in conjunction with the Superintendent.

GENERAL RULES:

1. Exhibitors in the Wildlife building are by invitation. Requests may be submitted through the Fair Office for space.
2. Entrance fees may be charged. No premiums are paid to exhibitors.
3. The wildlife building will be open 10 AM to 10 PM Tuesday through Thursday, Friday and Saturday 10 AM – 11 PM and 10 AM to 7 PM Sunday. Exhibitors will be expected to work their booth areas or arrange with the Superintendent for a static display.

AWARDS & JUDGING

First, second and third place rosettes will be awarded in the Wildlife Building. Judging will be part of the Southwest Washington Fair Commercial Contest.