



*Southwest Washington Fair Advisory Commission  
Meeting Minutes*

June 5, 2018

**I. Call to order**

Chair Tom Larson called to order the regular meeting of the Southwest Washington Fair Advisory Commission at 5:03 PM on June 5, 2018 in the Historical Building.

**II. Roll call**

The following Commission members were present: George Dodd, Tom Larson, CJ Neer, Kendra Meek, Linda Tomasheck, and Todd Mason.

Others Present: Pat Slusher, Kelly Sneed, Doug Carey, and Steve Walton.

**III. Approval of minutes from last meeting**

The April minutes are approved as written by first motion Linda Tomasheck second by CJ Neer. Motion Passed.

**IV. Public Comment**

No public in attendance.

**V. Announcements**

- a) Rodeo Committee Meeting moved from the 6<sup>th</sup> of June to the 13<sup>th</sup> of June at 5:30 in the Historical Building.
- b) Fair Association Meeting June 12<sup>th</sup> at 6 pm in the Historical Building.
- c) Barn Bash Dance June 16<sup>th</sup> in the 4H Barn from 7-11PM.

**VI. Business Items**

- a.) **Identify Meetings for FAC members to go to speak about the Fair**
  - a. Linda will email more information to Kelly about more clubs and organizations to add to the list that Robin made.
  - b. Pat will resend out the list of talking points for the Fair Commissioners to talk over with the groups
  - c. The commissioners divvied out the list that Robin made:
    - i. CJ chose Morton and the east end of the county

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- ii. Linda chose the Twin Cities Rotary, the City of Centralia City Council, and downtown Centralia
  - iii. George suggested speaking to the senior centers to promote Senior Day. He prefers to go to Packwood, Winlock, Napavine & Chehalis city Councils. He will also visit with American Legion & VFW.
  - iv. Todd chose Pe Ell & Toledo city council.
  - v. Tom chose visiting nurses, moose lodge and the eagles. Tom will see if Sybil can do any of them as well.
  - vi. Kendra will go to the Boys & Girls Clubs.
- b.) **Discuss how FAC would like to be involved in opening ceremonies and other fair activities. Do you want a booth at the fair?**
- a. Yes! Linda thinks its important (booth at the fair). Tom seconded that. Motion passes. All are in favor.
  - b. Tom said opening ceremonies last year went really well. Todd is open to MCing again this year.
  - c. Steve mentioned they are trying to get a color guard for opening ceremonies this year but will discuss this more later. Back up group will be 4H kids.
  - d. Per CJ – Tamara mentioned the FAC taking turns on the on-site radio booth being interviewed and saying a few words.
  - e. Per Tom – Commissioners want to be involved. This should go on the agenda for July to discuss in more depth with Tamara.
  - f. Bring Fair Badges to next meeting.

## VII. Reports

### a.) Rodeo Committee Report

- a. Last Week – Went over how line up is going to run. Looks like it will be right about 3 hours.
- b. Time slots have been set up for everything
- c. Biggest issue they are having is getting the food situated – having a hard time keeping it simple.

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- d. Still trying to get sponsors
  - e. Barrell Racing – a qualifying race has been set up in Ethel
  - f. Mutton Button has some safety things come up (gear having to be provided) but the schedule has been nailed down
  - g. Meetings are every other week, might go to once a week once we get closer to the Rodeo.
- b.) **Marketing/Event Report** – Pat talked about event highlights.
- a. Lost two food vendors and looking for new ones to replace them
  - b. Lawnmower races are back this year
  - c. George Dodd needs to figure out when/how to do the scavenger hunt this year. Pat suggested on Kids day.
- c.) **Central Services Report** – Update w/ BOCC
- a. Pat went over the entertainment with the BOCC
  - b. Kelly talked with the BOCC about the Garlic Fest
  - c. Isaac updated the BOCC about Discover Lewis County – he is working hard on the Trail Guide for the County
  - d. The county hired a new manager – Eric Martin. His official start date will be sometime this summer.
  - e. Budget season is just now getting started so worksheets for departments will be sent out soon and due back in August.
  - f. Our new finance system has rolled out Phase 1. Phase 2 will roll out in the fall and phase 3 will roll out next year.
- d.) **Facility Report** – Doug
- a. Monday the board awarded the contract for the 4H Hall roof – Cherry Roofing out of Longview will be doing the re-roof.



- b. The fence will be replaced where it blew down over the winter. We will be moving it closer to the beer garden to allow for emergency exit into the midway or the infield instead of the beer garden.
- c. We are working on the hay mower to get the hay done this year.
- d. Annexation for the city is proceeding. Hoping to get it done before the fair.
- e. We got the grant paperwork for the grange building reroof we did last year and also the WA State Department of Agriculture Health and Safety Grant to pave the Swine Barn & patch the midway.

**VIII. Other Topics:**

No other topics brought up.

**IX. Adjournment:**

Next meeting suggested to be on Monday July 9<sup>th</sup>, 2018

Chair Tom Larson motioned to adjourn the meeting, Tom seconded. Meeting adjourned at 5:55 pm June 5<sup>th</sup>, 2018.

Minutes submitted by: Kelly Sneed

Minutes approved by: [Name]