



2019 Southwest Washington Fair
 Aug. 13th - 18th
 Fair Theme
 "Happy as a Hen! Come Celebrate 110!"

Commercial Vendor Application

The "Friendly Fair" Since 1909

Include all of the following items -

- This completed and signed application
- Booth payment
- Additional \$30 fee for 220 power (if needed)
- Three recent photos of my booth - NEW vendors only
- Three representative photos of my product - (ALL vendors)
- Proof of insurance - or Check here if your proof of insurance will be coming at a later date. **MUST BE SUBMITTED NO LATER THAN JULY 31st, 2019.**

Fair Use Only	
Date Rec'd _____	_____
Check _____	Credit Card _____
App Fee \$ _____	Booth Fee \$ _____
In _____	Out _____
Amt. Due \$ _____	_____
Insurance Yes _____	No _____
Initials: _____	_____
Conf. sent _____	_____

Company Name: _____

Contact Name: _____

Phone 1: _____ Phone 2: (cell) _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____ Web Site: _____

State Tax ID# (UBI): _____

BOOTH OPTIONS

GRANDSTAND HALL

- ____ Grandstand Single - 10'x10' = \$450.00
- ____ Grandstand Single end-cap = \$550.00 IF AVAILABLE
- ____ Grandstand Double - 20'x10' = 750.00

OUTSIDE

- ____ Outside Single: 10'x10'=\$450.00
- ____ Outside Double: 20'x10'=\$750.00
- ____ Outside Double: 30'x10'=\$950.00
- ____ Outside Double: 40'x10'=\$1,150.00

EXPO HALL

- ____ Expo Single -10'x10' = \$450.00
- ____ Expo Single end-cap = \$550.00 IF AVAILABLE
- ____ Expo Double - 20'x10' = \$750.00

OTHER

- ____ Chairs @ \$10 each (6-days)
- ____ 8' Tables @ \$20 each (6-days)
- ____ 220 power @ \$30
- ____ Water Needs (Yes or No)

STANDARD BOOTH PACKAGE: Includes the following admission and parking tickets

For the **FIRST 10' x 10'** Booth Space

- Twelve (12) Single Day Admission Passes
- Twelve (12) Single Day Parking Passes (no in and out) or Two (2) Season Parking Passes (in and out privileges)

For **Each Additional** 10' of booth space

- Six (6) Single Day Admission Passes

ADDITIONAL ADMISSION PASSES:

Additional Passes may be purchased. Additional Admission Passes cannot be purchased after opening day.

- One-Day Admission Pass: Quantity: _____ at \$5.00 each Limit Twelve (12) TOTAL & Six (6) Single Day Parking Passes

REQUEST drawings, raffles, giveaways, or sampling: Please include detailed information of what you would like to do:

Approval of drawing, raffle, giveaway or sampling will be granted in vendor contract.



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PRODUCT TYPE: ___ Food ___ Direct Selling of Product ___ Take lead/orders ___ informational ___

List Products & Please attach photo or detailed drawing of booth set-up including door locations and awning dimensions, menus, brochures and/or samples. All items sent with application become property of the Fair and will not be returned.

REFERNECES:

Show Name:	Show Contact & Phone #:
Show Name:	Show Contact & Phone #:

Fee Breakdown

Booth Fee: \$ _____

Additional tickets: Qty. (24 max) ___ x \$5.00: \$ _____

Season Parking Pass: Qty. (5 max) ___ x \$15.00: \$ _____

Trailer Camping w/utilities Qty. ___ x \$127.00 \$ _____

Trailer Camping no/utilities Qty. ___ x \$102.00 \$ _____

Mailing Passes? (\$10.00 fee if passes are to be mailed) \$ _____

Total Due to SWWF \$ _____

Payment Information

Payment Method:

Make checks payable to: Southwest Washington Fair, 2555 North National Avenue, Chehalis, WA 98532

___ Visa ___ Master Card

CC# _____ CID# _____ (last 3 # on back)

Exp. Date: _____ Street Address # for card _____ Zip Code _____

I hereby authorize the applicable charges to my account for the above described charges.

Signature Required: _____ **Date:** _____

Please note that we now mail your packet only if you choose to have it mailed. Otherwise the pick-up time is the only time listed below.

\$10 Fee, Please mail Passes & Vendor Packet! Passes will be mailed starting July 15th

Address: _____ City _____ State _____ Zip _____

I will pick up passes starting the week prior to the fair 9AM – 6PM or Monday the day before Fair 9AM – 9PM

We must have Booth payment in full, signed contract, and insurance certificate on file before distribution of passes or allowing access to your booth.



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By submitting this application, I am agreeing to abide by all rules pertaining to Southwest Washington Fair as outlined in the Vendor Guidelines and Regulations. Receipt of your completed application does not constitute acceptance. Once your application has been accepted a vendor contract will be issued.

_____ (initials) I agree to abide by the rules and regulations stipulated in the actual contract should space be available. The Southwest Washington Fair reserves the right to withhold approval on the basis that the proposed activity would not be in harmony with or in the best interest of promoting and presenting the Southwest Washington Fair

_____ (initials) I will provide insurance in the amount of \$1,000,000.00 (one million dollars) **"Lewis County, Southwest Washington Fair, their officers, directors, agents and employees shall be named as primary non-contributory, additionally insured."** This must be received in our office no later than July 31st, 2019.

_____ (initials) I will have a valid Lewis County Health permit if needed for the operation of my booth (IF YOU PROVIDE TASTING SAMPLES for public consumption, you will need a health permit). Contact the Lewis County Health Department at (360) 740-1223 or go to <http://lewiscountywa.gov/environmental-health/food-safety-program#tempfoods> and fill out a Temporary Food Establishment Permit Application. Be sure to complete and return this to the health department at least two weeks before the event.

We cannot guarantee a specific booth to a specific vendor. While we will take all requests into consideration, you may not receive the same booth space as previous years. Booth assignment is up to the discretion of the Southwest Washington Fair staff.

If vendors are being disruptive, causing a scene, or showing aggressive behavior towards other vendors and/or Southwest Washington Fair staff, they will be removed from the premises immediately and will not be permitted to participate in future events with the Southwest Washington Fairgrounds.

Signature: _____ Date: _____

Please print name here: _____

Mail or Email this completed application to

Pat.slusher@lewiscountywa.gov or SWWFair@lewiscountywa.gov

Southwest Washington Fair

2555 North National Avenue, Chehalis, WA 98532 Office: 360-740-1495 Fax: 360.740-1478