



## 2024 SUPERINTENDENT'S JUDGE REQUEST FORM

Please submit the request form(s) for your department(s) no later than **February 2, 2024**.

Each request for each individual judge must be submitted on this form and sent to the Fair Office via email or USPS.

**Feel free to copy this form to use one form for each Judge.**

DEPARTMENT NAME: \_\_\_\_\_

SUPERINTENDENT'S NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

MY JUDGE'S NAME IS: \_\_\_\_\_

ADDRESS OF JUDGE: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

JUDGING DATE(S): \_\_\_\_\_ START TIME \_\_\_\_\_ TO \_\_\_\_\_

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JUDGE QUALIFICATIONS: \_\_\_\_\_

Please note: *Any requests for travel reimbursement, tickets and/or passes will be reviewed by Fair administrators.*

PLEASE CHECK THE FOLLOWING BOXES TO INDICATE YOUR JUDGE'S NEEDS:

Will your judge need RV/camping accommodations? YES  NO

Are you requesting mileage reimbursement for the judge? YES  NO

Does your judge need admission ticket(s)? NO  YES  # of tickets requested \_\_\_\_\_

Does your judge need a parking placard? NO  YES  # of daily passes requested \_\_\_\_\_

Does your judge expect payment beyond tickets? NO  YES  If so, how much? \_\_\_\_\_\*

\* Keep in mind, the Fair historically pays a figure that matches the previous year's payment. If you are requesting an increase, please attach a written explanation so when payment is processed, we have answers to any possible questions. Thank you.



## IMPORTANT NOTICE

Thank you for selecting your judge early, please fill out the attached Superintendents Judge Request form and return it to the Southwest Washington Fair Office via email at [SWWFair@lewiscountywa.gov](mailto:SWWFair@lewiscountywa.gov) or you may mail your form(s) to: Southwest Washington Fair, Attention: Judging, 1909 South Gold Street, Centralia, WA 98531.

As you surely understand, delaying your selection may possible create difficulty in finding a judge that meets your qualifications. There is often a considerable time frame in getting a completed contract finalized, so please respond as soon as possible.

Please note:

- Judges' overnight accommodations paid by the Fair are no longer offered due to the state's fiscal policy.
- All travel expenses (other than ) must be pre-approved by the Fair administrators.

Thank you for your prompt response.

Southwest Washington Fair  
1909 South Gold Street  
Centralia, WA 98531  
[swwfair@lewiscountywa.gov](mailto:swwfair@lewiscountywa.gov)  
360-740-1495